



CATEGORY WISE LIST OF PERSONNEL EMPLOYED IN OUR ORGANIZATION

1. MANAGERIAL:

Sr. No.	Name of Personal	Designation	Qualification/Experience
1.	Mr. Ashutosh Singh	Director	M.B.A
2.	Mrs. Aparna Duggal	Director	M.B.A
3.	Mr. Dheeraj Wadhwan	Sr. Manager	B. Tech -Mechanical/ (15 Years' Experience)
4.	Mr. Pradeep Kumar	Sr. Manager	B. Tech-Mechanical/ (18 Years' Experience)
5.	Mr. Nilesh Tyagi	In-Charge (Rubber Unit)	Post Graduate with 30 Experience in Rubber Department
6.	Mr. Amit Singh	Manager-Design & Quality	B. Tech-Mechanical/ (08 Years' Experience)
7.	Mr. Hariom Kulshera	Admin Officer	Graduate with long Experience in Office Admin
8.	Mr. Narendra Kumar	Manager-Account	Graduate with long Experience in Taxation
9.	Mr. Ravi Prakash	Manager-Store	Graduate with long Experience in Store
10.	Mr. Jitesh Kumar	Assistant Manager-Production	I.T.I-Mechanical/ (23 Years' Experience)

2. ENGINEERS:

Sr. No.	Name of Personal	Designation	Qualification/Experience
1.	Mr. Aarif Khan	Sr. Engineer-Production	B.Tech-Mechanical/ (07 Years' Experience)
2.	Mr. Abhishek Kumar	Sr. Engineer-Quality	B. Tech-Mechanical/ (05 Years' Experience)
3.	Mr. Ritesh Singh	Engineer-Production	B. Tech-Mechanical/ (05 Years' Experience)



+91-8800916688, 9810037781



galvano.bearings@gmail.com



www.galvanobearings.com



D-14, Site-B, Surajpur Industrial Area, Greater Noida (U.P.) 201306



3. SUPERVISORS:

Sr. No.	Name of Personal	Designation	Qualification/Experience
1.	Mr. Hetnarayan	Foreman-Production	Mechanical/ (20 Years' Experience)
2.	Mr. Karan Singh	Sr. Supervisor-Production	Mechanical/ (27 Years' Experience)
3.	Mr. Rinku Kumar	Foreman-Maintenance	Fitter/ (12 Years' Experience)
4.	Mr. Santosh Yadav	Supervisor-Welding	12 th / (14 Years' Experience)
5.	Mr. Misri Lal	Store Assistant	12 th / (12 Years' Experience)

4. SKILLED & UNSKILLED PERSONNELS DEPARTMENT WISE:

Sr. No.	Description	Department	No. of Persons
1.	Skilled & Unskilled	Cutting	02 Nos.
2.	Skilled & Unskilled	Welding	04 Nos.
3.	Skilled & Unskilled	Machining	15 Nos.
4.	Skilled & Unskilled	Grinding	03 Nos.
5.	Skilled & Unskilled	Moulding	05 Nos.
6.	Skilled & Unskilled	Assembly	02 Nos.
7.	Skilled & Unskilled	Testing	01 Nos.





5. DESCRIPTION OF DIFFERENT DEPARTMENTS & FUNCTION OF EACH DEPARTMENT:

Sr. No.	Name of Department	Functions
1.	Administration	Overall control over working of Plant.
2.	Finance	To keep accounts of funds, arranging payments to various vendors and staff, also deals with the tax matters.
3.	Design & Drawings	Design the product as per the load data sheets and clients requirements as per standard codes& specification.
4.	Quality Control	To control the overall quality of product starting from raw material inspection to final dispatch of the product.
5.	Production & Planning	To control the overall planning of the production starting from raw material to final dispatch of the product to meet the clients requirements and to achieve company goals/targets.
6.	Testing & Inspection	To do the testing of all the raw material and final product when/whenever required.
7.	Store	Procurement and maintaining the inventory of material.
8.	Dispatch	Packing of the finished product after get report from quality department and dispatch.
9.	Security	Control overall security of person, material & property.



+91-8800916688, 9810037781 galvano.bearings@gmail.com



www.galvanobearings.com D-14, Site-B, Surajpur Industrial Area, Greater Noida (U.P.) 201306